

SUPERIOR PUBLIC MUSEUMS

THREE MUSEUMS • ONE HERITAGE

June 3, 2024

Dear Vendor,

We are holding our Annual Ice Cream Social at Fairlawn Mansion once again and we are looking forward to having you be part of the event! This year, the event is Wednesday, July 17, 2024 from 5:30-8:30pm. The event will have a magician, food, games, live music and more.

We are pleased to invite you to be an exhibitor at this event, and are targeting artesian vendors who make homemade items and local non-profits to share in the fun. For non-profits, please provide an activity for our guests to participate in. Since this is our main fundraiser for the year, we ask that non-profits do not solicit donations. However, it is a great time to share information! We will have space available for 20-25 tables on the lawn surrounding the museum. We anticipate around 1,200 people this year.

A few notes:

- Feel free to set up anytime during the day of the event, but guests do arrive early. We suggest being set up by 5:00pm. Our staff will be onsite after 9:00am.
- Parking has always been an issue. The parking lot will not be available, and no vehicles will have access to the grounds where the craft fair will be held. We have 3rd Street blocked for ADA parking and 10th Street adjacent to Fairlawn is no parking during the event. Please use 10th Street to load/unload, but your vehicle will need to be moved by 5:00pm. Please do not park on private lawns and driveways.
- You will be responsible for hauling and setting up your own table, chairs and displays.
- As this is an outdoor event, there is not a power source. We will be in touch if there is inclement weather predicted.
- The mansion is located on the waterfront, so it is often very windy. Please dress and plan displays accordingly.

We are very excited about this year's social and we look forward to your participation.

Please complete the attached registration form or email/call to register by Friday, July 5. Please let us know if you have any questions.

Sincerely,

Brittany Plachecki
Museum Manager

brittany@superiorpublicmuseums.org

Fairlawn Mansion
SS Meteor Whaleback Ship
Old Firehouse & Police Museum

Administrative Office
906 E. 2nd Street
Superior, WI 54880

715-394-5712
info@superiorpublicmuseums.org
www.superiorpublicmuseums.com

Vendor Form

Vendor Application & Payment is due NO LATER than Friday, July 5, 2023

**Questions, contact Brittany Plachecki:
715-394-5712 or brittany@superiorpublicmuseums.org**

**Remit form & payment to (checks can be made to SPM):
Superior Public Museums
906 E. 2nd St.
Superior, WI 54880**

Business/Organization Name: _____

Contact Name: _____ **Phone:** _____

Address: _____

City : _____ **State:** _____ **Zip:** _____

Email: _____

Description of Items Sold or Non-Profit Activity:

Special Requests/Questions:

Yes, I want to participate in the outdoor Fairlawn Arts/Crafts Show on Wednesday, July 17, 2024

I will need on 10"x14" space (\$30)

I will need two spaces (\$45)

I will be representing a non-profit (no fee)

I will not be participating this year, but please reach out for next year.

Please contact me to pay by credit card!

***We will email you a Square invoice.**

Office Only

Date Rec'd: _____ **Initials:** _____ **Cash/Check** _____ **/CC**

Amount: _____ **Notes:** _____